



North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor
Dempsey Benton, Secretary

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Laketha M. Miller, Controller
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LOCATION:
616 Oberlin Road
Raleigh, NC 27605

November 10, 2008

Dear County Director of Social Services:
Dear Child Support Enforcement Agency Director:

Subject: DSS-1571 Early Close for December 2008

Due to the Christmas holidays and the time constraints imposed by month-end closing process the DHHS Controller's Office County Administration Accounting Unit has moved the closing date only for the month of December 2008. We ask that (at the appropriate time) you prepare and submit your county's DSS-1571 report for the service month of November 2008 (reimbursed December 2008) as early as possible. **All counties will be required to be uploaded and balanced by COB on Thursday, December 18, 2008.** Please check the State system via NC X/PTR for the WCA450 Notification Report, this report indicates counties access to the transition/upload process. Also check the DHRWCA County Transmittal Balance Report, which indicate the successfully and accurate transmission of your county's DSS-1571 report.

If you have any questions, please call your Local Business Liaison or the County Administration Accounting Unit (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM:dh

cc: DSS-1571 Contact Personnel
IV-D Consultants
Local Business Liaisons
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Sarah Barham

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